

HEYSHOTT PARISH COUNCIL RISK ASSESSMENT 2025

Location	Who at risk	Risk Evaluation Precautions adequate	How risk managed	Check	Action needed or undertaken	Public Liability Cover	Action
Playground	Public	Low	Play Committee (PC) check	ok		✓	
Play equipment	Children	Low	annual inspection	ok	PGC check/book. Slide 222. New climber/nest swing 25 new goal 25, painted 25	✓	PGC
Safety surfacing	Children	Low	annual inspection		Safagrass 24 and 25	✓	
Shed	Public	Low		ok		✓	PGC
Mower	PC users	Low		ok	Oil leak mended March 22. Petrol leak May 22	✓	
Seat	Public	Low	PC check	ok	Treated 25	✓	
Fence	Public	Low		ok	New paling fence 2021. New chain link 2022	✓	
Trees	Public	Low	PC check		Ash trees felled 2023,25	✓	
Bar-b-cue	Public	Low	PGC oversee use	ok	Built 2024		
Notice Board	Public	Low	HPC regular check	ok	Renovated 20/23/treated 24	✓	
Litter bins x 3	Public	Low	HPC check	ok		✓	
Trees	Public	Low	HPC check/Cowdray	ok	Poplars tidied up by HPC 24	✓	
Events on land	Public	Low	Ensure user insured/risk ass		Bonfire, May Day, Playground events	✓	RA provided
Seat at Leggs Lane	Public	Low	HPC check	ok	Renovated 2022. Treated 2024	✓	
Seat at Pond	Public	Low	HPC check	ok	Renovated 2020. Painted 2024	✓	
Pavilion rented	Public		HPC check	ok	Shutters 23. Laid down blocks/ Ivy removed 24		HPC
Cricket ground	Public	Low	Common land open access		Rented from Cowdray. Ditch partially cleared 24		
Grit bins x 3	Public	Low	HPC check	ok		✓	
Bus shelter	Public	Low	HPC check	ok	Treated 2021, 22,23, 25 outside only – checked annually	✓	HPC painted
Jubilee Trees	Public	Low	HPC check	ok			
Jubilee plaques	Public	Low	HPC check	ok			
Financial	HPC	Low	Fidelity cover	ok	HPC Standing Orders, Financial Regs, Int. Audit.		
Administration/Assets		Low		ok			
Insurance				ok	Clear taken over 24		
Records		Fire, water,theft	Records to WSCC Archives	ok	Consider duplicating for website		
Electronic data		Fire, water,theft	Back up	ok	Clerk's HPC business on external hard drive		
Members/ employees	HPC/Clerk	Low	Insurance cover	ok		✓	
Meetings	Public	Low	Hall/HPC insurance	ok		✓	

Risk assessment undertaken by FM and Clerk on 9 April 2025