

HEYSHOTT PARISH COUNCIL

Chairman: Robert Harris
Clerk: Jane Crawford
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website: <https://heyshott.org.uk/>

MINUTES: Meeting of Heyshott Parish Council No 2 Year 1/23-27

Held on: Tuesday 11 July 2023 beginning at 19.30.

At: Cobden Hall

Present: Robert Harris
Jane Constanduros Simon Hook
Fiona Mackay Anthea Philip
Christopher Weeks

In attendance: CC Tom Richardson, DC Francis Hobbs and 7 parishioners

The Openness of Local Government Bodies Regulations are in force, giving a right to members of the public to record (film, photograph and audio-record) and report on proceedings at meeting of the Council and its Committees.

1. **APOLOGIES FOR ABSENCE:** Bridget Adler
2. **DECLARATIONS OF INTERESTS:** None
3. **MINUTES OF MEETINGS: HPC Annual Meeting and Meeting No 1/ Year 1/23-27 of 16 May 2023.**
The minutes were agreed and signed.

4. **DISTRICT and WSCC COUNCILLORS**

4.1. **Francis Hobbs reported.**

Green Heal: The name of PEG had been changed to Green Heal (Heyshott, Easebourne and Lodsworth). The aim was to focus on what can be done based on personal views rather than preach to people. One suggestions would be to drive less.

HPC confirmed that SH would take over from the Chairman as HPC's representative on the group.

Solar panels: CDC's planning officer had emailed to advise that in Conservation Areas, applicants should always ask if planning consent was needed. However, this had been done and no advice had been given. FH would ask John Saunders if he would be prepared to give more helpful advice over the phone. . **Action 159 : FH**

JCD would speak to him. **Action 160: JCD**

Dunford House planning: FR said that officers had not concluded their investigations.

The Chairman invited parishioners to give their views:

- A traffic consultant had been employed and did not agree with WSCC Highways' views.
- Different mapping using wrong information and flawed data had been used by the applicant.
- Residents were surprised that there had been no review of the travel plan in the light of these findings.
- If no investigation takes place, SDNPA would be facing a Judicial Review.
- No response to the requests had been forthcoming from the planning officer.
- All deliberations should be put on hold until WSCC had undertaken a review.

- YMCA had closed the old private drive from Bex Mill over 30 years ago because the road was falling into the stream and was not safe. They could not afford to renovate it.
- In their heyday, not everyone attended by car and in any case cars were much smaller then.
- The Dunford Hollow access road was not the only reason why there were objections to the plan.
- Every time the plan was re-submitted or changed, it did not alter the fact that even Heyshott village over a mile away would be affected by noise and light pollution.
- SDLP policy SD7 was to protect relative tranquillity and any new use should not only safeguard it, but improve it.
- Dunford House should not be used for this type of operation.
- There was uncertainty over the number of staff, but it was probably 1:5 guests and therefore a minimum of 20 staff.

FH: Make sure that all previous comments were taken into account, not just about the road access. He did not think that anything would happen quickly and pointed out that if the officers recommended approval, it would go to the CDC planning committee.

- It was pointed out that only 8 members of CDC were from North of the Downs.

Action 161: Clerk would send in HPC response

4.2. Tom Richardson reported

Parishioners raised the question of safety at Bex Mill bridge:

- Over 5 years, there had been 4 accidents one of which was 2 days previously.
- 2 houses have young children
- The speed limit on the A286 was 50 mph, but on Bex Mill Lane, it was 60 mph.

TR had made the proposal to WSCC that all minor roads in the national park should be treated as quiet lanes with a speed limit of 30 mph.

The criteria for a quiet lane was that it should not have more than 1,000 movements per day and had no footpaths on the verges. HPC thought that Bex Mill and Ambersham Lanes would comply.

TR: There were special Quiet Lane signs which showed walkers, riders, cyclists and cars all had the same rights to use the lanes. Smaller repeaters signs would be used within the area.

He suggested that Heyshott, Graffham, West Lavington, Lodsworth and Ambersham should all put in a joint application for the Traffic Regulation Order (TRO). This should be done in September and TR would press for it to be a trial area for WSCC to evaluate it before rolling it out over the whole park.

Unfortunately, it would not happen for about 3 years.

- In the meantime, it was suggested that the signs at the bridge could be renovated and the road re-marked.

TR: WSCC was putting together a review of the highways after the Midhurst fire.

In the meantime TR would liaise with all the parishes about a joint meeting. When the TRO consultation occurred, it would be important for letters of support from residents to be sent in.

Action 162: TR to arrange meeting between the parishes.

Bridleways: AP was concerned about the state of two bridleways which needed attention. TR said that while WSCC was responsible for the growth on the ground, landowners were responsible for any growth from the sides. It was suggested AP should get in touch with Cowdray about it. **Action 163: AP**

The Chairman thanked both Councillors for their support and they left the meeting together with parishioners.

5. **MEMBERS OF THE PUBLIC:** No further matter was raised.

6. CHAIRMAN'S REPORT AND MEETING REPORTS

6.1. **Parish Environment Group now Green Heal:** Appointment of HPC representative. See 4.2 above.

6.2. **Canine Partners site.:** The Chairman and JCD had met with CEO Alex Lochrane to hear his thoughts on what might happen to the site. Canine Partners would like to leave a positive legacy for the village so would like parishioners suggestions on what they would like to see there. It was currently being rented out to the police for their dog trainers.

A site visit for HPC had been arranged for Thursday 14 July 2023 at 10.30. JCD, AP and CW would attend. It was agreed they should try to set up a parish meeting with Canine Partners in attendance.

Action 164: JCD

The meeting should be put on website and in newsletter. **Action 165: FM/Clerk**

Afternote: Parish meeting arranged for Wednesday 9 August 2023, 6 pm at Cobden Hall with all welcome.

6.3. **Arrange first aid course:** The Chairman would follow up with Laura. **Action 157: RH**

6.4. **New policies on Solar panels** – see 4.2 above.

Dark Night Skies: HPC supported the policies in the SD Local Plan and there was not much more that could be done. **Action 166: Clerk to inform parishioner**

7. FINANCE AND GENERAL PURPOSES

7.1. Financial report

Receipts	Detail	Ref	Amount
NatWest	Interest May, £11.91, June £11.61	H	£23.52
HMRC	VAT repayment	Q	£506.01
OS	Grant for coronation portaloos	N	£250.00
Payments since May meeting			
WSALC	Subscription	B02	£104.71
J Crawford	Clerk May	A01	£232.05
The Tall Dog	Payroll May	A02	£18.00
JCD	APM wine £19.25	A03	
JCD	For Playground football net £85.90	F	£105.15
Kerrytype	Coronation printing	G	£54.42
RS Hall	Internal audit	A05	£240.00
BHIB	Insurance renewal	A04	£274.59
Kerrytype	Coronation printing	G	£89.40
Perfect Portables Ltd	Coronation portaloos	G	£250.00
Playsafe Playgrounds Ltd	Cradle seat for swing	F	£156.00
FM	Midhurst shoe repairs for n/board key	C10	£14.00
Parish Council websites	Website and emails	A08	£224.00
J Crawford	Clerk June	A01	£232.05
The Tall Dog	Payroll June	A02	£18.00
Payments due July			
J Crawford	Clerk July	A01	£232.05
The Tall Dog	Payroll July	A02	£18.00
	Coronation photo book		
Payments due August			
J Crawford	Clerk August	A01	£232.05
The Tall Dog	Payroll August	A02	£18.00
A Michell	Mowing estimate	C07	£1,200
Balances 11/07/2023			
Current account			£2,258.44
Reserve account			£12,290.61
TOTAL			£14,549.05
Actual HPC Reserves	Less Playground £3,771.50 + Fishing £699 (£4,470.50)		£10,078.55

Resolved to make the above payments for July and those due in August. Proposed by FM, seconded by AP, with all in favour.

Insurance: The Clerk had contacted BHIB who confirmed that HPC was insured for the Bonfire event.

Coronation: The photograph book was being prepared.

- 7.2. **New safety surfacing:** The Clerk felt this was now getting urgent as the bark chips were rotting. The Playground Committee had not yet agreed on the dimensions of the area so it had not been possible to get estimates. If it was intended to try for a grant towards the work which could take a further 6 months. **Action 167: RH to remind Playground to get quotations.**

8. ENVIRONMENT AND AMENITIES

- 8.1. **Playground (PG) report:** Inspection of equipment and signing the book (bring book to meeting) Confirm woodchip raked. There was no report. The Chairman was due to attend a meeting, but none had occurred. The new date for the fund-raising event was 22 July 2023. The Committee would need to do a Risk Assessment. The Chairman would inform them. **Action 168: RH/Clerk**
Ash tree in playground: The tree was not suffering from Ash die back.
- 8.2. **Highways and Public Rights of Way:** See 4.2 above. **Afternote: The Ramblers had written to ask if HPC could appoint a Local Footpath Warden (LFW). AP said she would like to do this.**
Heyshott Winter Plan: The draft plan had been written by CW and been sent to all councillors. The Clerk would approach WSCC to see if they could arrange for a snow plough operator to clear the roads out to the A286 in the event of a serious snow event. **Action 169: Clerk**
Bex Mill Bridge and possible Traffic Regulation Order for 30 or 40 mph speed limit: see 4.2 above.
- 8.3. **Flooding:** Drainage Mill Lane: Initial inspection by WSCC; contact landowner re adjacent field ditches. Although the flooding came partly from the field, CW felt WSCC should be helping with what was a very big job.
- 8.4. **Commons and open spaces:** Mowing the common had been ordered.

9. PLANNING

- 9.1. **South Downs Local Plan review: Parish Priorities Statement:** No report.
- 9.2. **New applications:**
SDNP/22/05477/FUL and SDNP/22/05478/LIS Dunford House: See below. Additional information about water neutrality. Site plan amended with reduction of parking spaces, therefore fewer potential guests. See 4.1 above.
- 9.3. **Decision:**
SDNP/23/01045/FUL - Hoyle Stables - Conversion and alteration of equestrian stables to create to 2 self-contained dwelling units for holiday let use. **SDNPA: Refused**
SDNP/22/05440/FUL - Walkers Farm Peace Road - Replacement dwelling. **SDNPA: Approved**
- 9.4. **Withdrawn application:**
SDNP/23/00702/CND - 5 Leggs Lane - The erection of a 3 bay garage following the removal of an existing garage building - Variation of Condition 2 - changes to first floor for bathroom and bedroom/study area.
- 9.5. **Decisions awaited**
SDNP/22/03312/HOUS – Bex Mill Bungalow - Change use of loft space to habitable accommodation and 3 no. new dormer windows.
SDNP/22/05477/FUL and SDNP/22/05478/LIS Dunford House - Change of use of conference and training centre events venue (Sui Generis) and heritage information area (F1(c) Use Class) with public access (number of days tbc) and replacement manager's accommodation. New transport plan.
10. **COBDEN HALL (FM)** Nothing to report.
11. **CHECK ACTIONS LIST, CORRESPONDENCE and EMAILS:** see list below
12. **DATE OF NEXT MEETING: Tuesday 12 September HPC meeting 7.30 at the Cobden Hall.**

CONCLUSION: 21.10

Chairman..... Date.....

Action from meeting 11 July 2023

159	F Hobbs	Solar panels	Contact J Saunders re HPC contact	✓
160	JCD	Solar panels	Ring J Saunders for advice	
161	Clerk	Dunford House	Submit response	✓
162	TR	Quiet Lanes TRO	Set up joint meeting with parishes	
163	AP	Overgrown PROWs	Inform Cowdray	
164	JCD	Canine Partners	Arrange joint meeting with the public	✓
165	FM	Canine Partners	Meeting arrangements in newsletter	✓
166	Clerk	Dark Night Skies	Inform parishioner re SD Local Plan	
167	Chairman	Safety surfacing	Ask Playground to get quotations	✓
168	Chairman	Playground event	Send a Risk Assessment form	
169	Clerk	Winter plan	Ask WSCC who might clear snow	✓

Action from meeting 16 May 2023

147	BA	Coronation seat	Get photo for Newsletter	Ongoing
148	Clerk	Solar panels	Remind CDC re policy	✓
149	CW	Ditch work	Order for Sept from AGD	
151	CW	Playground ash tree	Get expert advice	✓
152	FM	Coronation book	Order	
153	FM	Seat at Leggs Lane	Check if needs treatment	
154	FM	Pavilion	Check shutters and seat strut	
157	Chairman	First Aid course	Ask LP about it	

Action from meeting 10 January 2023

138	Clerk	Hoyle Lane drain near stables	Contact WSCC Highways again	Ongoing
139	Clerk	Foundry bridge flooding	Arrange for site meeting with WSCC	Ongoing
140	CW	Hyde Park water on road	Investigate to see if water leak	

Action from meeting 8 November 2022

129	Chairman	Playground	Look for documents in papers held by AP	
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Action from meeting 5 October 2022

114	CC/Clerk	Safamulch surfacing	Obtain quotations	
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