

HEYSHOTT PARISH COUNCIL

Chairman: Robert Harris
Clerk: Jane Crawford
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website: <https://heyshott.org.uk/>

MINUTES: Meeting of Heyshott Parish Council No 4 Year 1/23-27

Held on: Tuesday 24 October 2023 beginning at 18.00.

At: Cobden Hall

Present: Robert Harris
Jane Constanduros Simon Hook
Fiona Mackay Christopher Weeks

In attendance: No-one

The Openness of Local Government Bodies Regulations are in force, giving a right to members of the public to record (film, photograph and audio-record) and report on proceedings at meeting of the Council and its Committees.

1. **APOLOGIES FOR ABSENCE:** Bridget Adler and Anthea Philip
2. **DECLARATIONS OF INTERESTS:** None
3. **MINUTES OF MEETINGS:** No 3/Year 1/23-27 of 12 September 2023 were agreed and signed. The Minutes of the Annual Parish Meeting held on 19 April 2023 were agreed and would be signed at the 2024 APM.
4. **ENVIRONMENT AND AMENITIES**
 - 4.1. **Playground**

Trees The Chairman reported.
The playground was not in the Conservation Area and therefore did not need permission to take down trees. The Playground Committee (PGC) had consulted with SDNPA about trees with Ash Die back and had taken down one of the trees. There was another tree with Ash die back on the fence and other Ash seedlings which they wanted to take down.
CW suggested that he would walk around all the roads and playground with an expert to see what trees are and are not safe. **Action 181: CW**
The Chairman volunteered to be HPC representative on the PGC. FM proposed that RH should be HPC representative, seconded by JCD, with all in favour. **Action 182: RH/Clerk** would inform PGC.
New equipment and annual equipment inspection: Discussed at PGC meeting on Wednesday 11 October 2023 which the Clerk had attended.
Playground money held by HPC: £5,585.61.
Phase 1: Remove all woodchip surfacing - PGC will do FOC; Turf area £500 - PGC will lay it down. PGC had obtained 4 quotations and Playsafe was cheapest quote for installing safagrass safety surfacing £2,000. **Total spend £2,500** (+ VAT). This would be done as soon as possible.
Phase 2 Climbing frame to be made by Playsafe and safety surfacing £14,000. HPC should agree to apply for a grant of £7,000 either from CDC or SDNPA CIL which will take 6 to 9 months - start as soon as possible. PGC will do more fundraising to make up the shortfall.
Phase 3: Will either be a basket swing and safety surfacing (£8,000) or addition to climbing frame which was uncoded.
HPC will consider the matter at the next meeting. **Action 183: Clerk** to put on Agenda

4.2. **Commons and open spaces:**

Wild grass banks around the village: The Chairman had been asked by several people if HPC would deal with grass cutting round the village.

CW suggested that before doing anything HPC should have a map with all the field names and other areas marked on it. For instance, he had found out that the land between Farriers and Herringdown is an SSSI (site of special scientific interest). Once done, it would make it possible to work out a schedule. **Action 184:** JCD initially to look out maps. **Action 185:** CW make schedule.

A parishioner had asked the Chairman about the use of informal footpaths. There were a lot of places in the parish where people walked on unofficial paths including at Manor Farm which had been taken over by organic farmers who may not be able to be so obliging as the previous tenant.

5. **PLANNING**

5.1. **The Parish Priorities Statement** had been submitted to SDNPA and will be taken into account as part of the evidence base for the South Downs Local Plan Review.

5.2. **New applications**

SDNP/23/03024/HOUS - The Granary - Replacing a box dormer with 2 new pitched roof dormer windows. Conversion of existing garage into an annex.

This was a much reduced application after the pre-consultation which indicated the original plans would be refused. There was no addition in size of the main house and the new dormer windows would be an improvement. HPC: In favour with no objections, but there should be a condition that the garage remains within the curtilage of the main house.

One neighbour had contacted HPC about not enlarging small dwellings, but HPC considered it did not apply in this case. **Action186:** JCD will write to neighbour.

5.3. **Decisions**

SDNP/22/05477/FUL and SDNP/22/05478/LIS Dunford House - Change of use of conference and training centre events venue (Sui Generis) and heritage information area (F1(c) Use Class) with public access (number of days tbc) and replacement manager's accommodation. May: New transport plan. July: Amendments to reduce parking spaces, therefore fewer potential guests. **SDNPA: Refused**

5.4. **Decisions awaited**

SDNP/23/03370/LDP - Lower Cranmore Farm - Erection of a single-storey rear conservatory and a front entrance porch.

SDNP/23/02792/HOUS – Cobdens - Proposed single storey rear extension to existing dwelling, demolition of chimney and bay window, removal of later rear porch and changes to fenestration. (HPC: No objections)

5.5. There had been a query about the garage at 7 Austens, but all seemed to be in order under the permitted development obtained in 2019.

6. **PARISH ENVIRONMENT GROUP (GREEN HEAL)**

It was agreed that SH should invite Green Heal to give a powerpoint presentation to parishioners at 6.30pm before the next HPC meeting on 14 November 2023. SH said that Heyshott should think of things they could do to be more green. One suggestion was to re-introduce hedgehogs to Heyshott.

7. **DATE OF NEXT MEETING: Tuesday 14 November 2023 Green Heal Presentation 6.30pm followed by HPC meeting at the Cobden Hall.**

CONCLUSION: 18.55

Chairman..... Date.....

Action from meeting 24 October 2023

181	CW	Trees	Walk round with expert	
182	Chair/Clerk	Playground Committee	Inform PGC to be HPC rep on PGC	✓
183	Clerk	PGC safety surfacing	On agenda for next meeting	
184	JCD	Parish maps	Find maps and give to CW	
185	CW	Work schedule	Look at maps and decide on schedule	
186	JCD	Granary planning	Write to neighbour	

Action from meeting 12 September 2023

170	Chairman	First Aid course	Organise	
173	Chairman	Pavilion	Contact Cowdray re insurance	
174	All	Budget	Inform Clerk of any 2024/25 expenditure	
175	CW	Winter plan	Speak to potential volunteers	
176	Clerk/CW	Winter plan	Try to find snow clearance contractor	
177	AP/Clerk	Foundry flooding	Ask Cowdray if they will clear ditches	ongoing
178	CW	Common below Hall	Ask AGD to add ditch to his list	✓
180	Chair/SH	Parish Priorities	Complete to form and send to Clerk	✓

Action from meeting 11 July 2023

160	JCD	Solar panels	Ring J Saunders for advice	
162	TR	Quiet Lanes TRO	Set up joint meeting with parishes	
163	AP	Overgrown PROWs	Inform Cowdray	

Action from meeting 16 May 2023

149	CW	Ditch work	Order for Sept from AGD	ongoing
152	FM	Coronation book	Order	

Action from meeting 10 January 2023

138	Clerk	Hoyle Lane drain near stables	Contact WSCC Highways again	Ongoing
139	Clerk	Foundry bridge flooding	Arrange for site meeting with WSCC	Ongoing
140	CW	Hyde Park water on road	Investigate to see if water leak	

Action from meeting 8 November 2022

129	JCD	Playground	Look for documents in papers held by AP	
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