

HEYSHOTT PARISH COUNCIL

Chairman: Robert Harris
Clerk: Jane Crawford
email: clerk@heyshott.org.uk
website: <https://heyshott.org.uk/>

MINUTES: Meeting of Heyshott Parish Council No 3/Year 2/23-27
Held on: Tuesday 17 September 2024 beginning at 19.30
At: Cobden Hall

Present: Robert Harris
Jane Constanduros
Anthea Phillip
Simon Hook
Christopher Weeks

In attendance: One parishioner

The Openness of Local Government Bodies Regulations are in force, giving a right to members of the public to record (film, photograph and audio-record) and report on proceedings at meeting of the Council and its Committees.

1. **APOLOGIES FOR ABSENCE:** Bridget Adler, Fiona Mackay, County Councillor Tom Richardson and District Councillor Francis Hobbs.
2. **DECLARATIONS OF INTERESTS:** None
3. **MINUTES OF MEETING: No 2/Year 2/23-27 of 9 July 2024:** The Minutes were approved and signed.
4. **WSC and CD COUNCILLORS:** There were no reports.
5. **MEMBERS OF THE PUBLIC:** A new parishioner introduced himself and gave a resume of his life since attending a nearby school. He had been in the Sussex Police force before moving to London and then abroad. He and his wife were keen to get involved in village life and it was suggested that he might be able to help with the bonfire. His details will be added to the village WhatsApp group.
6. **CHAIRMAN'S REPORT AND MEETING REPORTS**
Meeting with Cowdray re pavilion: The Chairman had contacted Cowdray about 3 months previously, but they had no record of the history of the pavilion. It was suggested that the Chairman should contact Robert Windle who was the previous Estate manager.
Action 242: Chairman
Cowdray event at Sunwool Barn: Cowdray Estate was having a marketing event to showcase the barn. About 50 people would attend and there would be live music with a guitarist. A silent running generator would be used. The Chairman thought that the Estate should inform HPC about these events before putting them on social media.
Report on highways meeting with Chairmen of the parishes of Graffham, East Lavington, CW for HPC and Joy Dennis and Trevor Clayton for WSCC Highways discuss state of roads
See 9.3 below

7. FINANCE AND GENERAL PURPOSES

7.1. Financial report

Receipts	Detail	Ref	Amount
NatWest	Interest July £15.29, August £15.05	H	£30.34
Cash	Playground event	M	£1,436.10
CDC	Precept	J	£4,500.00
Payments since July meeting			
Wildwood Antiques	Pond & Ron's bench, Notice board	C10	£418.00
J Crawford	July	A01	£247.22
The Tall Dog	Payroll July	A02	£18.00
J Crawford	August	A01	£247.22
The Tall Dog	Payroll August	A02	£18.00
Payments due September			
Cowdray Estate	Cricket ground rent	C05	£10.00
AB Mitchell	Mowing Heyshott common	C07	£1,440.00
Playsafe	Playground annual inspection*	C01	£182.40
J Crawford	September	A01	£247.22
The Tall Dog	Payroll September	A02	£18.00
Payments due October			
D.Hills	Mowing pavilion area etc (£1,000)	C04	
J Crawford	October	A01	£247.22
The Tall Dog	Payroll October	A02	£18.00
Balances 17/09/2024			
Current account			£5,602.17
Reserve account			£12,712.26
TOTAL			£18,314.43
Actual HPC Reserves	Less Playground £6,765.50		£11,548.93

*Inspection due imminently.

Resolved to agree above payments above including for payments due in October. Proposed by AP, seconded by CW, with all in favour.

Ditches: AGD was due to start at the end of October. He would be doing 4 days (the same as last year) at £350 per day plus transport for equipment as per budget. (see also 8.4 (b))

Banking: Current signatories: Clerk, JCD, AP, (Simon Lakin and John Murray).

Agreed to have FM and online access for Clerk: Not done yet. The Clerk was not sure she would be able to do this online and would contact the business manager if necessary. The Chairman offered to help. **Action 237: Chairman/Clerk**

8. ENVIRONMENT AND AMENITIES

8.1. **Playground (PGC) report:** Inspection of equipment and signing the book.

New equipment lottery grant: No news yet; **Annual equipment inspection:** Due imminently.

Tractor: Needed a new battery which would be bought in the Spring. In the meantime, the PGC was able to charge the existing battery for each cut.

8.2. **Highways and Public Rights of Way:** Bex Mill dead trees near road had been removed and ruts at one of the two car parks on common was due to be dealt with by Cowdray.

Bex Mill Bridge: start Community Highway Scheme /speed limit; **blanket speed limits (all PCs)** No help with these items had been forthcoming from TR.

Report on highways meeting with Chairmen of the parishes of Graffham, East Lavington, CW for HPC and Joy Dennis and Trevor Clayton for WSCC Highways held on 17 June 2024 to discuss the local roads between A286 and A285. All parishes complained about the state of the roads which had been damaged by extra traffic after the fire in Midhurst had closed North

Street. They visited Bex Mill bridge, Foundry flood site and Hoyle Lane drain site, as well as problem areas further along in the other parishes.

Specific (hopeful) outcomes for Heyshott issues :

- a) Bex Mill: As they arrived, a curtain sided lorry barrelled down from Heyshott direction and hit something on the bridge apparently with no concern about priority / slowing down, taking care for other road users. The Highways people were actually quite shocked and on further inspection agreed the road markings were inadequate, there should be a TRO reducing the speed limit, and better signage. They said the issue this would be passed to "Traffic" department immediately. **Action 243: CW** to see if there could be a temporary speed limit.
- b) Foundry flooding was more complicated, as the run-off from the (Cowdray) land is not flowing fast enough [silt build up in the ditch since we cleared it last Oct] and the land the other side of the bridge is difficult to access (Strawberry cottage & Cowdray). They suggested applying for a grant through Operation Watershed and then contracting either Highways or a private operator to clear the ditch properly. HPC's ditching efforts as far as they went were appreciated. **Action 244: Clerk** to apply for a Watershed grant.
- c) Hoyle Lane flooding. Trevor said he'd get the team in to jet the pipes and culverts. If that did not work, then they would investigate what was wrong with the drain.

General outcome: They said they'd recommend surface treatment - possibly with the Jet Patcher - for the 3 bad stretches after Bob's garage, before Cathanger crossroads and on towards A285.

The Chairman thanked CW for his work on flooding.

8.3. Commons and open spaces:

Overgrown hedges at rear of houses in The Street: JCD had been informed by a parishioner about the state of the hedges and had drafted a letter to Cowdray Estate asking for them to be cut. The Estate had taken back the land from the local farmer who used to do the job annually.

Action 245: Clerk to send letter to Cowdray Estate

Work parties report. If there were jobs to do, CW would organise further work parties.

Action 246: CW

9. PLANNING

9.1. New applications:

SDNP/24/03210/LDP - Sages Barn, Sunwool Lane - Proposed use of shepherd's hut as a summer house and home office within domestic curtilage. HPC: No comment needed.

9.2. Decisions:

SDNP/24/03195/APNB - Dunford Roughs – Erection of forestry building. SDNPA: Object

9.3. Decisions awaited:

SDNP/23/04734/FUL and SDNP/23/04735/LIS – Dunford House - Extension of the existing residential conference/training centre (C2 use)

SDNP/24/00694/FUL – Dunford House - Demolition of existing bungalow and COU of listed building (Use Class C2) to a single dwellinghouse (Use Class C3)

SDNP/24/02063/LIS – Hoyle Farm - Replacement roof tiles

9.4. Appeals:

APP/Y9507/W/23/3333607 (SDNP/23/01045/FUL) - **Hoyle Lane Stables** – Conversion to 2 dwellings.

APP/Y9507/W/24/3343032 (SDNP/23/04296/FUL) – **Hoyle Lane Stables** - Demolition to 1 dwelling unit.

APP/Y9507/W/23/3333237 (SDNP/22/05477/FUL) – **Dunford House** - COU to conference and training centre (C2 Use Class), events venue (Sui Generis) and heritage information area (F1(c) Use Class) with public access (number of days tbc) and replacement manager's accommodation.

APP/Y9507/Y/23/3333236 (SDNP/22/05478/LIS) – **Dunford House** - Alterations and extensions to facilitate Change of use (COU).

9.5 **Other planning matters**

Dunford House: An event took place there on Friday 6 September with music up to midnight and traffic difficulties on Dunford Hollow. Local residents had logged a complaint with the Environmental Control team at CDC and if there were any similar events, they would do so each time.

JCD had drafted a letter to SDNPA Planning to ask for clarification on various points which the Clerk would send to HPC before sending. **Action 247: Clerk**

Canine Partners site: Alex Cochrane had emailed JCD to say they had received several offers for the sale of their site. JCD had drafted a letter of reply which the Clerk would send to HPC before sending. **Action 248: Clerk**

- 10. **COBDEN HALL:** The talks and films had started up again.
- 11. **CHECK ACTIONS LIST, CORRESPONDENCE and EMAILS:** No report
- 12. **DATE OF NEXT MEETINGS: HPC meeting on Tuesday 12 NOVEMBER 2024 at 7.30 pm in COBDEN HALL**

CONCLUSION: 20.50

Chairman..... Date.....

Actions from meeting 17 September 2024

242	Chairman	Pavilion	Contact previous Estate manager	
243	CW	Bex Mill Bridge	Chase WSCC re temp speed limit	✓
244	Clerk	Foundry	Apply for Watershed grant	✓
245	Clerk	The Street hedges	Send letter asking CE to cut	✓
246	CW	Work parties	Arrange when needed	
247	Clerk	Dunford House	Ask SDNPA for planning advice	✓
248	Clerk	Canine Partners	Letter to CEO	On hold

Actions from meeting 9 July 2024

237	Clerk	NatWest	New sigs /Clerk's internet access	
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Actions from meeting 14 May 2024

224	Chair/FM	Pavilion	Meet Cowdray	Ongoing see 242
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Actions from meeting 9 January 2024

Chairman	Blanket speed limits	Discuss with neighbouring councils	ongoing
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Action from meeting 8 November 2022

129	JCD	Playground	Look for documents in papers held by AP	
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