

HEYSHOTT PARISH COUNCIL

Chairman: Robert Harris
Clerk: Jane Crawford
email: clerk@heyshott.org.uk
website: <https://heyshott.org.uk/>

MINUTES: Meeting of Heyshott Parish Council No 2 /Year 2/23-27
Held on: Tuesday 9 July 2024 beginning at 19.30
At: Cobden Hall

Present: Robert Harris
Bridget Adler Simon Hook
Fiona Mackay Anthea Phillip
Christopher Weeks

In attendance: District Councillor Francis Hobbs (part) and Playground Committee members: Jane Riley, Justine Cummins and Monty Gailor

The Openness of Local Government Bodies Regulations are in force, giving a right to members of the public to record (film, photograph and audio-record) and report on proceedings at meeting of the Council and its Committees.

- 1. APOLOGIES FOR ABSENCE:** Jane Constanduros and County Councillor Tom Richardson
- 2. DECLARATIONS OF INTERESTS:** None
- 3. MINUTES OF MEETINGS: HPC Annual Meeting and No 1/Year 2/23-27 both of 14 May 2024 -** the Minutes were approved and signed.
- 4. DISTRICT COUNCILLOR:** Francis Hobbs reported
General election: At the general election Andrew Griffith was elected for our area which was now part of the Arundel and South Downs constituency.
SH had already heard from his office manager asking to make a date for him to visit Heyshott. It was agreed that HPC should not be involved and he should be invited to attend a special meeting at the Cobden Hall on a Thursday or Friday in November. **Action 231: SH**
Planning: There was no news about Dunford House or Canine Partners.
Highways: The roads were appalling. It cost £400,000 per mile to resurface a road and there was not enough money to do it. HPC should contact WSCC about the state of the roads. The Chairman said that had already been done and in conjunction with Graffham and East Lavington PCs there was a meeting organised for the following week which would be attended by CW. **Action 232: CW**
FH would like to be kept informed of what happened. **Action 233: CW or Clerk**
- 5. MEMBERS OF THE PUBLIC**
Playground matters were discussed.
New equipment grant: The application which was drafted by the Playground Committee (PGC) had been sent to all members. SH thought the case for a grant needed to be made more appealing so would stand out from other applications. He would help with this.
Action 234: SH
It was also suggested that the PGC should contact Easebourne PC for advice as they had made a successful grant application for their playground.

Playground matters:

Dead Ash tree: It was not necessary to get TPO permission to fell the dead Ash tree and HPC later agreed that it could be felled. **Action 235: Clerk to inform PGC.**

JR gave HPC a photograph of the original Ash tree trunk which had been carved into a statue and showed its rotten centre.

Replacement tree: HPC was not too happy about the planting of a Sycamore tree and the Chairman reiterated that as landowner, the PGC must get HPC permission prior to doing any planting.

Pedal cars: HPC Risk Assessment indicated that at least two of the cars needed to be thrown out. BA said they could be replaced at very little cost and suggested that HPC could pay if necessary.

6. CHAIRMAN'S REPORT AND MEETING REPORTS

6.1. **WSCC request for Sunwool Lane notice** – it was agreed that as the lane ended at its junction with Leggs Lane, HPC would not support the request. **Action 236: Clerk to inform WSCC**

6.2. **Sewage questionnaire:** No need to respond.

7. FINANCE AND GENERAL PURPOSES

7.1. Financial report;

Receipts	Detail	Ref	Amount
NatWest	Interest May £14.08, June £12.97	H	£28.08
Cash	Playground		£157.60
HMRC	VAT repayment		£867.69
Payments since May meeting			
WSALC	Subscription (overpaid .10p)	B02	£102.25
JCD	APM wine	A03	£28.00
Clear	Insurance	A04	£310.50
J Crawford	May	A01	£247.22
The Tall Dog	Payroll May	A02	£18.00
Town & PC Websites	Website, Clerk's email	A08	£253.00
J Crawford	June	A01	£247.22
The Tall Dog	Payroll June	A02	£18.00
Payments due July			
Wildwood Antiques	Pond & Ron's benches, Notice board	C10	£418.00
J Crawford	July	A01	£247.22
The Tall Dog	Payroll July	A02	£18.00
Payments due August			
J Crawford	August	A01	£247.22
The Tall Dog	Payroll August	A02	£18.00
Balances 9/07/2024			
Current account			£1,638.82
Reserve account			£11,657.61
TOTAL			£13,296.43
Actual HPC Reserves	Less Playground £5,329.40		£7,967.03

Resolved to make the payments above including the payments due in August. Proposed by the Chairman, seconded by FM, with all in favour.

Banking: Current signatories: Clerk, JCD, AP, (Simon Lakin and John Murray).

Previously agreed to have FM. Online access for Clerk: HPC confirmed that the Clerk could access the account for easy checking of the balances. **Action 237: Clerk** to try and reorganise the bank account.

Commons mowing: Sheep grazing had not worked out as the grass was too poor so the Clerk was asked to contact EM to see if he could mow the commons. **Action 238: Clerk.**

7.2. **AGAR 2023 – 2024** Certificate of Exemption had been accepted by the External Auditor.

8. ENVIRONMENT AND AMENITIES

8.1. **Playground (PGC) report:** See 5 above.

8.2. **Highways and Public Rights of Way:**

Bex Mill Bridge hedge and growth see 4 above.

Dead trees near road: AP reported that Cowdray had informed the landowner as they had the contact details. She had also reported to Cowdray that the car park entrances needed to be flattened out.

Bex Mill Bridge: The Chairman had tried to fill in the Community Highways Scheme, (CHS) but could not answer all the questions. HPC decided not to accept the highways engineer's suggestions for improving the safety at the bridge particularly with regard to changing the priority. It was agreed that the Chairman would write to TR and ask him to only apply for the 30mph limit. **Action 239: Chairman.**

Blanket speed limits: The Chairman would also write about the blanket speed limits.

Action 240: Chairman

Afternote: TR responded that the CHS for 30 mph would not be accepted without the engineer's changes and that it was up to the parishes to get together to progress an application for the blanket speed limit.

8.3. **Commons and open spaces:**

Work parties: CW reported that the work parties had been fun. They had taken out the bottom growth of the trees; spent 2 weeks at Bex Mill bridge clearing the growth between the hedge and the highway. The Peace Lane footpath had been done.

The Chairman thought there should be a note in the Newsletter thanking CW and the volunteers for the work they had done – it was a great village effort.

Several road markers were missing at Peace Lane and at Bex Mill

9. PLANNING

9.1. **New applications:**

SDNP/24/02063/LIS – Hoyle Farm - Replacement roof tiles.

9.2. **Decisions:**

SDNP/23/02792/HOUS – Cobdens - rear extension and various alterations. SDNPA: Approved

9.3. **Withdrawn:**

SDNP/24/01396/LIS – Weald Cottage - Demolition of existing garage, replaced with new oak framed garage

9.4. **Decisions awaited:**

SDNP/23/04734/FUL and SDNP/23/04735/LIS – Dunford House - Extension of the existing residential conference/training centre (C2 use)

SDNP/24/00694/FUL – Dunford House - Demolition of existing bungalow and change of use of listed building (Use Class C2) to a single dwellinghouse (Use Class C3)

9.5. **New Appeals:**

APP/Y9507/W/24/3343032 (SDNP/23/04296/FUL) – Hoyle Lane Stables - Demolition 1 no. stable building. Conversion and alteration of equestrian stables to create 1 no. four bedroom dwelling unit.

APP/Y9507/W/23/3333237 (SDNP/22/05477/FUL) – Dunford House - COU of conference and training centre (C2 Use Class) to conference and training centre (C2 Use Class), events venue (Sui Generis) and heritage information area (F1(c) Use Class) with public access (number of days tbc) and replacement manager's accommodation.

APP/Y9507/Y/23/3333236 (SDNP/22/05478/LIS) – Dunford House - Alterations and extensions to facilitate Change of use (COU).

It was agreed to send comments on all the above appeals to the Planning Inspectorate.

Action 241: Clerk

- 9.6. **Appeal decision awaited**
APP/Y9507/W/23/3333607 (SDNP/23/01045/FUL) - **Hoyle Lane Stables** - Conversion and alteration of equestrian stables to create 2 self-contained dwelling units for holiday let use.
10. **COBDEN HALL (FM): D Day 80 celebration report**
 There were 58 people in the Church and more at the flagpole with a Royal Marine bugler. The ceremony was followed by coffee and cakes in the Hall which had been decorated with WW2 memorabilia.
11. **CHECK ACTIONS LIST, CORRESPONDENCE and EMAILS**
12. **DATE OF NEXT MEETING: HPC meeting on Tuesday 17 SEPTEMBER 2024 at 7.30 pm, COBDEN HALL (note it is third Tuesday)**

CONCLUSION: 20.55

Chairman..... Date.....

Actions from meeting 9 July 2024

231	SH	Invite MP	To Cobden Hall meeting	
232	CW	WSCC highways	Attend meeting	✓
233	CW/Clerk	WSCC highways	Keep FH informed	✓
234	SH	Playground grant	Help with application	✓
235	Clerk	Playground dead Ash	Inform ok to fell	✓
236	Clerk	Sunwool Lane sign	Inform WSCC not needed	✓
237	Clerk	NatWest	New sigs and Clerk's internet access	
238	Clerk	Mowing common	Arrange for EM to do it	✓
239	Chairman	Bex Mill Bridge	Write to TR re 30 mph	✓
240	Chairman	Blanket speed limit	Write to TR	✓
241	Clerk	Planning appeals	Send comments to Inspector	✓

Actions from meeting 14 May 2024

222	Chairman	Playground Risk Ass	Inform re slide and pedal cars	✓
224	Chair/FM	Pavilion	Meet Cowdray	
225	CW	Cricket ground ditch	next to common clearance	✓
229	CW	Film traffic	Draft letter to Cowdrey re damage	n/a

Actions from meeting 12 March 2024

214	AP	Ambersham car parks	Ask Cowdray to level ruts	
215	CW	Ditches and verges	Invite CC to walk round	

Actions from meeting 9 January 2024

Chairman	Blanket speed limits	Discuss with neighbouring councils	ongoing
CW	State of roads	Audit and keep records of action	✓

Action from meeting 14 November 2023

193	AP	Bex Mill bridge signs	Ask WSCC Highways to renovate	
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Action from meeting 8 November 2022

129	JCD	Playground	Look for documents in papers held by AP	
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