

Dear Jane,

Thank you for your email and bringing this to our attention.

Please note, going forwards should the council adopt a public rights period which is not in line with the template period to meet the required regulations, please could an explanation be provided with the initial submission as to why this is the case.

Kind Regards,

Moore Smaller Authorities Team

-----Original Message-----

From: Jane Crawford <clerk@heyshott.org.uk>

Sent: 26 July 2025 17:14

To: Wsussex Sa <wsussex.sa@mooreuk.global>

Subject: Re: Signed External Auditor Report and Certificate 2024/25

Dear Moore,

I write with reference to your attached covering letter about the 12 July 2025 start date of our Public Rights Period.

This was because I am Clerk and RFO and the sole keeper of our parish council's financial records in my home and I was away on holiday from 30 May to 12 June 2025. No-one would have been able to see any papers during this period.

Kind regards,

Jane

Clerk, Heyshott Parish Council